



## EXECUTIVE SUMMARY

**Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, Dr. Donald Astrab exercised the authority delegated by the Board to execute the agreement with Assessment Technologies Institute LLC dba National Healthcareer Association (NHA) to offer Pre-Externship testing allowing Phlebotomy Technician students to access certification exams before externship placement. Fiscal Impact: None.**

**Presenter(s):** Steven Tinsley,

**What is the purpose of this contract and why is it needed?** The purpose of this agreement is to provide an opportunity for students completing Phlebotomy Technician training to sit for National Certification prior to the completing the clinical externship portion of training. Students will have 90 days to complete their externship after passing the certification exam.

**What procurement process or bid waiver was used and why?** Not applicable.

**Is this a budgeted expenditure from the budget established at the last June Board of Trustees meeting?** Not applicable.

**What fund, cost center and line item(s) were used ?**Not applicable.

**Has Broward College used this vendor before for these products or services?** Yes. Broward College currently partners with Assessment Technologies Institute LLC dba National Healthcareer Association (NHA) since August 2021 to offer industry certifications.

**Was the product or service acceptable in the past?** Yes, their product/services were acceptable.

**Was there a return on investment anticipated when entering this contract?** Yes, there was an anticipated return on investment.

**Was that return on investment not met, met, or exceeded and how?** ROI was met. Students have the opportunity to become certified and strengthen their options for externship placement and employment. The pass rate for FY 2023-2024 79%, 3% above the national average.

**Does this directly or indirectly feed one of the Social Enterprise tactics and how?**

This directly feeds into the Social Enterprise strategy:

1. Create Impactful Career Connections: Answer the Call for Health Care Professionals, clinical placement provides students with on-the-job training which could potentially lead to employment.
2. Empower Student Development: Provide a Best-in-Class student experience.

**Did the vendor amend Broward College's legal terms and conditions [to be answered by the Legal Office] if the College's standard contract was used and was this acceptable to the Legal Office?**

The General Counsel's office has reviewed the agreement and any deviation to the College's standard terms has been deemed acceptable.

**FISCAL IMPACT:**

Description: No cost to the college.

APPROVAL PATH: 12344 Assessment Technologies Institute, L.L.C., dba National Healthcareer Association (NHA)

 **Workflow**

 Edit View

 Add Work Item

Stage	Reviewer	Description	Due Date	Status	
1	Diane Peart	AVP Review		 Completed	
2	Steven Tinsley	SVP of Workforce Education and In		 Completed	
3	Natalia Triana-Aristizabal	Contracts Coordinator		 Completed	
4	<b>Legal Services Review Group</b>	Review and Approval for Form and		 Completed	
5	<b>Electronic Signature(s)</b>	Signatures obtained via DocuSig 		 Completed	
6	Board Clerk	Agenda Preparation		 Completed	
7	District Board of Trustees	Meeting	08/20/24 08:30 AM	 Pending	

### Pre-Externship Addendum (v. Aug 2023)



Organization Name Broward College Workforce Development Account Number 409447  
 Primary Contact Name \_\_\_\_\_ Email \_\_\_\_\_ Phone \_\_\_\_\_  
 Address Line 1 3501 SW Davie Road Building 8/137A  
 Address Line 2 \_\_\_\_\_  
 City Davie State FL Zip 33314

By signing below, Customer agrees and acknowledges that it is seeking to administer NHA certification examinations to its candidates prior to the full completion of externship portion of the organization’s training program for the specific programs selected below and that it will abide by the following requirements when doing the didactic (coursework) portion of the training program and prior to completion of the required externship, provided each of the below conditions has been met:

- the candidate has successfully completed the didactic (coursework) portion of his/her training program, including passing a comprehensive final exam, before sitting for the certification examination;
- the candidate completes his/her externship within 90 days of sitting for the exam.

Customer agrees to notify NHA immediately, in writing (“Notice”), if:

- any candidate who, pursuant to this addendum, took an exam prior to completion of the externship, fails to complete the externship and training program within 90 days of his/her exam date; or
- any candidate fails to adhere to the above conditions.

Customer further understands that NHA reserves the right to revoke the certification of any candidate who provides NHA with inaccurate information, including with respect to the conditions above, or who does not successfully complete his/her externship or training program within the required timeframe.

NHA also reserves the right to disallow Customer’s continued participation in this eligibility exception if Customer:

- does not require all participating candidates to abide by the above conditions;
- fails to provide the Notice required above to NHA in a timely manner; or
- the Customer Agreement, to which this addendum is attached, is terminated by either Customer or NHA.

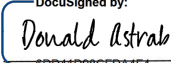
Please check the applicable NHA certificate exams that you want this addendum to apply to. NOTE: You should only check those exams where your applicable training program includes an externship and where you want to test prior to the externship:

- |   |  |
|---|--|
| <input checked="" type="checkbox"/> Medical Assistant (CCMA)    | <input checked="" type="checkbox"/> Patient Care Technician/Assistant (CPCT/A) |
| <input type="checkbox"/> EKG Technician (CET)                   | <input type="checkbox"/> Electronic Health Records Specialist (CEHRS)          |
| <input checked="" type="checkbox"/> Phlebotomy Technician (CPT) | <input type="checkbox"/> Medical Administrative Assistant (CMAA)               |
| <input type="checkbox"/> Billing and Coding Specialist (CBCS)   |  |

By signing below, on behalf of Customer, I state that I have the authority to bind Customer to these terms.

Printed Name: Donald Astrab

Title: Interim President

Signature: 

Date: 7/30/2024

